Navigate/NIDES
Code of Conduct

At Navigate/NIDES we strive to provide a safe and caring environment for all learners in all environments.

Demonstrating positive conduct is the shared responsibility of students, staff, parents/guardians and the broader community at any school or school related activity and at any location, including online.

All members of the Navigate community have an obligation to:

- respect property, environment, personal space, and privacy.
- support learning.
- model courtesy, kindness and respect to self and others.
- promote safety at all times. This includes while using technology and personal digital devices.
- respect differences in people, their ideas and opinions, and treat them kindly while celebrating the strength of diversity.
- dress in a manner that does not cause a health or safety concern or promote or signify violent intent or illegal acts.

Safe and Caring School Environments are free from the following in any in-person or digital communication or behaviour:

- bullying, cyberbullying, harassment, threat and intimidation, violence in any form;
- misuse of cyberspace, cell phones, electronic devices, computers – students are to be aware that misuse of technology may be subject to discipline and/or confiscation of personal property;
- interfering with the learning and working of others;
- unsafe or illegal behavior including use or possession of intoxicating, banned or controlled substances (alcohol, drugs, vaporizers, or tobacco in any form).

Responses to inappropriate and/or unacceptable behaviour

Consequences of unacceptable behavior will consider the student's age and maturity as well as severity and frequency of actions. Whenever possible, the focus will be on restorative action.

10 things to remember for good online etiquette

1. **Be Respectful**: Always treat others with respect and kindness. Avoid offensive language, insults, or derogatory remarks.
2. **Think Before You Post**: Consider the impact of your words and actions online. Once something is posted, it can be difficult to take back. Don't write/post anything that you would not like your parents/children to read.
3. **Use Proper Grammar and Spelling**: Clear communication is key. Proper grammar and spelling help convey your message accurately and professionally: errors diminish the credibility of the message.
4. **Stay On Topic**: Keep discussions relevant to the subject at hand. Avoid derailing conversations with unrelated topics.
5. **Respect Privacy**: Do not share personal information about yourself or others without consent. Be mindful of confidentiality.
6. **Avoid Spamming**: Refrain from posting repetitive or irrelevant messages. This can be annoying and disrupt the flow of communication.
7. **Acknowledge Sources**: If you share information or content created by others, give proper credit. Plagiarism is unacceptable. I used ChatGPT4.0 to get the main points on this list.
8. **Be Mindful of Tone**: Written communication can be easily misinterpreted. Use emojis or clear language to convey your tone and avoid misunderstandings.
9. **Respond Promptly**: If someone reaches out to you, try to respond in a timely manner. This shows respect and consideration for their time.
10. **Stay Safe**: Be cautious about clicking on suspicious links or downloading unknown attachments. Protect your personal information and use secure passwords.

By following these guidelines, you can contribute to a positive and respectful online community.